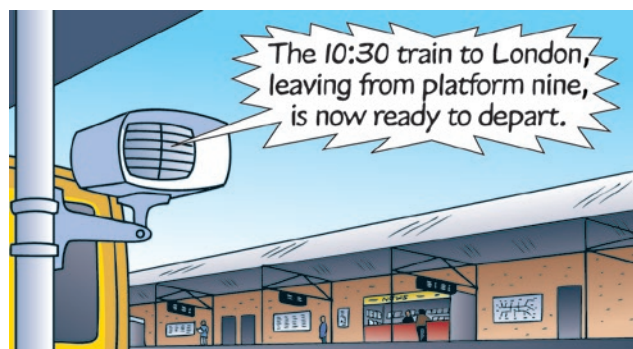


Passengers traveling without a valid ticket will receive a fine.



Metro police will remove and destroy any bags left unattended.

**SOME TRAIN SERVICES
DELAYED BY TODAY'S
SEVERE WEATHER HAVE
NOW BEEN CANCELED.**

Presentation

Relative clauses can sometimes be shortened by omitting the relative pronoun and using a present or past participle.

Relative clause	Reduced relative clause
Passengers who travel without a valid ticket will receive a fine.	Passengers traveling without a valid ticket will receive a fine.
Metro police will remove and destroy any bags which are left unattended.	Metro police will remove and destroy any bags left unattended.

If the verb in the relative clause is in the active form, use the present participle (-ing).

Active: *The 10:30 train to London, which leaves from platform nine, is now ready to depart.* → *The 10:30 train to London, leaving from platform nine, is now ready to depart.* ✓

The 10:30 train to London, left from platform nine, is now ready to depart. ✗

If the verb in the relative clause is in the passive form, use the past participle form:

Passive: *Some train services which have been delayed by today's severe weather have now been canceled.* → *Some train services delayed by today's severe weather have now been canceled.* ✓

Some train services delaying by today's severe weather have now been canceled. ✗

You cannot use a reduced relative clause when the relative pronoun is the object of the relative clause:

The train for London, which I was going to take, has now been canceled. ✓

The train for London taking has been cancelled. ✗

1 Complete the sentences using only the verb in parentheses in the correct form.

- 1 Anyone (drive) over the speed limit will be stopped.
- 2 Any employee (work) hard could receive a bonus this month.
- 3 Passengers (wait) for trains can use the waiting room on platform two.
- 4 Letters (send) with a first class stamp arrive the following day.
- 5 Any items (leave) in the classroom at the end of the semester will be thrown away.
- 6 Glass (put) in green bins is recycled.
- 7 The people (live) in this house have been here for years.
- 8 Many products (buy) online are much cheaper than in the stores.
- 9 There is a fine for any library books (return) late.
- 10 We'll give a reward to anyone (provide) the police with information about the missing jewels.

2 Combine the two sentences with a reduced relative clause.

- 1 A bag was stolen from my hotel room. It had my passport in it.
The bag stolen from my hotel room had my passport in it.
- 2 She's the one. She's demanding a pay raise.
She's the one a pay raise.
- 3 This is a job. It needs someone with plenty of experience.
This is a job someone with plenty of experience.
- 4 A package was delivered this morning. It's on my desk.
The package this morning is on my desk.
- 5 It's a university. It specializes in medicine.
It's a university in medicine.
- 6 That's the baby. She was born only three hours ago.
That's the baby only three hours ago.

3 Read these announcements. Reduce the relative clauses where possible.

- 1 All passengers ~~who are traveling~~ ^{traveling} to Delhi, please proceed to gate number 31, where your plane is ready for boarding. That's flight AI 511, which departs from gate 31.
- 2 Could those passengers who are waiting for their luggage from flight AI 552 please come to the baggage claim desk where we have their suitcases?
- 3 Anyone that enters Passport Control should have their passport and boarding pass ready for inspection. Any hand luggage which is carried with you must conform to size restrictions.
- 4 This is a no-smoking flight. Any passenger who is caught smoking will be detained by airport police after landing.
- 5 We are about to take off. All electronic items which are switched on should now be turned off.